CHECKING BROKEN LINKS IN YOUR GUIDES

1. Log in to your LibGuides Account
2. Under “Tools”, find and click on “Link Checker”

3. This will produce a list of “broken links” for ALL users (see screen below). Please be sure to read the information provided on top.
4. To view broken links in your guides, you can refine the results by typing your name in the “OWNER” field:

![Image of Owner field]

NOTE: the number of guides resulting will be displayed at the top left corner (underlined above). You can show up to 100 links at once by selecting that option at the bottom of the page, or you can flip pages. Either way, be sure to review all.

![Image of table with links]

5. From the results, you can do either of the following:

1. Click on the link to review it in the guide (you can edit it there)
2. Click here and edit directly in popup box.