Merging and Splitting Publication Records

Elements automatically collects data about your publications from multiple external data sources, such as Scopus, Web of Science, and CrossRef. It automatically merges records of the same publication appearing in different sources based on their Digital Object Identifiers (DOI). You can view the various sources from which a publication was pulled in your My Publications page. Click on Detailed/Compact View toggle switch to view details and then select Data sources:

Occasionally, Elements may recognize the same publication, or versions of the same publication, as two separate records (e.g., a preprint pulled from KiltHub and the final published journal article pulled from Scopus). In these cases, you may wish to merge the records so they appear as a single publication in your CV and publication list. To do this, follow these steps:

**To merge individual publications into a single publication record:**
1. From your Home page, click on the Menu tab, and then Publications under the Manage menu.

For assistance: CMU University Libraries ● Email: elements@andrew.cmu.edu

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2. For the publications you wish to merge, click the green tag icon. It will turn orange, and the item will be added to the workspace.

3. Next, go to the workspace by clicking on the Workspace icon in the upper right-hand corner of your screen:

4. Click the checkboxes next to the items you want to merge. And then click Join. The records will now appear as a single publication.
To split individual publications into multiple publication records:

1. From your My Publications page, click the Data sources tab on the record you wish to split. Then click the Split icon next to the version that you would like to split from the record. You will be asked to confirm this. The record will now appear as two separate publications.